



PROVISIONAL PRE-SOM MEETINGS SCHEDULE

November 4-6, 2019 | Heritage Park Hotel, Honiara, Solomon Islands

TIME	Day 1 (4 th Nov)	Day 2 (5 th Nov)	Day 3 (6 th Nov)
8:30 am – 10.30 am	EAFM Working Group	CCA Working Group	Monitoring and Evaluation Working Group (Plenary) Agenda 1. Draft RPOA 2.0, Concerns and inputs from CT6 member countries Agenda 2. Update on CT Atlas Agenda 3. Emerging Issues (Marine Plastic and others)
10:30 am – 10:45 am	Break	Break	
10:45 am – 12:45pm	MPA Working Group/ Regional Business Forum	FRWG (Plenary)	
12:45 pm – 1:45 pm	Lunch	Lunch	Lunch
1:45 pm – 3:45 pm	Threatened Species Working Group	Internal Resource Committee (Plenary)	Woman Leaders Forum
3:45 pm – 4:00 pm	Break	Break	Break
4:00 pm – 5:00 pm	Seascape WG	Internal Resource Committee (Plenary)	LGN (update and way forward)
5:00 pm – 6:00 pm			SAG/UP (update and way forward)



15th SENIOR OFFICIALS MEETING

November 7-8, 2019 | Heritage Park Hotel, Honiara, Solomon Islands

PROVISIONAL AGENDA

Day 4: 7 th November 2019			
No	Time	Activity	PIC
SESSION 1. OPENING CEREMONY BY HOST COUNTRY Chair: Solomon Islands			
1.2	09:00 - 09:10	Welcome and Opening Remarks from Chair of CSO	Chair of CSO
1.3	09:10 - 09:20	Round of Introduction	Chair of CSO
1.4	09:20 - 09:30	Adoption of Agenda & Co-chairs of sessions	Chair of CSO
1.5	09:30 - 09:45	Photo Session	Organizing Committee
SESSION 2. 2019 PROGRESS REPORT Co-Chair: Timor Leste			
2.1	09:45 - 10:15	Summary Progress Report	Interim Executive Director (Regional Secretariat)
2.2	10:15 - 10:30	Deliberation & acceptance of Progress Report	CT6
10:30 - 10:45		Coffee Break	Organizing Committee
SESSION 3. CHAIR'S REPORT Co-Chair: Timor-Leste			
3.1	10:45 - 11:00	Chair's Report from Chair of CSO	Chair of CSO
3.2	11:00 - 11:15	Deliberation and acceptance of Chair's Report	CT6
SESSION 4. AMENDMENTS TO CTI-CFF RULES AND PROCEDURES Co-Chair: Timor Leste			
4.1	11:15 – 11:30	Update of CTI-CFF RS Organizational Structure and Presentation of Proposed 2020 Organizational Structure	IED with Corporate Services (Regional Secretariat)
4.2	11:30 – 11:40	Update on Financial Policies and Procedures Manual (FPPM)	IED with Corporate Services (Regional Secretariat)
4.3	11:40 – 11:50	Summary Changes to Draft Staff Policies and Procedures Manual (SPPM)	IED with Corporate Services (Regional Secretariat)
4.4	11:50 – 12:00	Deliberation and acceptance of CTI-CFF RS organizational structure, FPPM and SPPM	CT6
12:00 - 13:30		Lunch	Organizing Committee

No	TIME	ACTIVITY	ACTION
SESSION 5. FINAL DRAFT: RPOA 2.0 and CT ATLAS MIGRATION			
Chair: Philippines			
5.1	13:30 – 13:50	RPOA 2.0 Presentation and update a. Communication Strategy b. Financial Strategy and Architecture c. Institutional Arrangement (Working Groups)	Presentation by RPOA Consultant
5.2	13:50 – 14:10	CT Atlas Migration Update	Regional Secretariat
5.3	14:10 – 14:40	Reflections from Development Partners	Representative of Development Partners
5.4	14:40 – 15:00	Acceptance of RPOA 2.0 and Update of CT Atlas Migration	CT6
15.00 - 15:15		Tea Break	Organizing Committee
SESSION 6. REGIONAL SECRETARIAT'S FINANCIAL REPORT			
Chair: Solomon Islands			
6.1	15:15 - 16:10	Report on 2018 audit	IED with Corporate Services (Regional Secretariat)
6.2		2019 Fund Utilization Report (up to September)	
6.3		2020 & 2021 Proposed Operational Plan & Budget and 2022 Budget Projection	
6.4		Report on Country Contribution	
6.5	16:10 - 16:20	Deliberation and acceptance of RS's Financial Report	CT6
SESSION 7. 2020 CALENDAR OF EVENTS			
Chair: Timor Leste			
7.1	16:20 - 16:30	Calendar Events for CTI in 2020	IED with Program Services (Regional Secretariat)
7.2	16:30 - 16:40	Deliberation and acceptance of 2020 Calendar of Events	CT6
SESSION 8. 16th SENIOR OFFICIALS' MEETING (SOM-16), 8th MINISTERIAL MEETING (MM-8) and 2nd LEADERS SUMMIT			
Chair: Indonesia			
8.1	16:40 - 16:50	Venue and tentative date for SOM-16, MM-8 and 2 nd Leaders' Summit	CT6
8.2	16:50 - 17:10	Deliberation and Acceptance of decision relating to SOM-16, MM-8 and 2 nd Leaders' Summit	CT6
END OF DAY 4			

Day 5: 8th November 2019**SESSION 9. TECHNICAL WORKING GROUPS REPORT, ROADMAP & BUDGET****Chair: Malaysia**

9.1	08:30 - 08:40	Seascape Working Group	Chair of Seascape WG
9.2	08:40 - 08:50	EAFM Working Group	Chair of EAFM WG
9.3	08:50 - 09:00	MPA Working Group	Chair of MPA WG
9.4	09:00 - 09:10	CCA Working Group	Chair of CCA WG
9.5	09:10 - 09:20	Threatened Species Working Group	Chair of TSWG
9.6	09:20 - 09:30	Acknowledgement and acceptance of TWG's Report	CT6

SESSION 10. GOVERNANCE WORKING GROUPS REPORT AND ROADMAP**Chair: Papua New Guinea**

10.1	09:30 - 09:50	IRC Update	Chair of IRC
10.2	09:50 - 10:10	Financial Resources Working Group	Chair of FRWG
10.3	10:10 - 10:20	Monitoring & Evaluation Working Group	Chair of MEWG
10.4	10:20 - 10:30	Acknowledgement and acceptance of GWG's Report	CT6

10:30 - 10:45	Tea Break	Organizing Committee
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SESSION 11. COUNTRY REPORTS**Chair: Philippines**

11.1	10:45 - 11:00	Indonesia Presentation	NCC Indonesia
11.2	11:00 - 11:15	Malaysia Presentation	NCC Malaysia
11.3	11:15 - 11:30	Papua New Guinea Presentation	NCC Papua New Guinea
11.4	11:30 - 11:45	Philippines Presentation	NCC Philippines
11.5	11:45 - 12:00	Solomon Islands Presentation	NCC Solomon Islands
11.6	12:00 - 12:15	Timor Leste Presentation	NCC Timor Leste
11.7	12:15 - 12:30	Acknowledgement and acceptance of Country Report Presentations	CT6

Lunch	12:30 - 13:30	Organizing Committee
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SESSION 12. CROSS CUTTING INITIATIVES**Chair: Solomon Islands**

12.1	13:30 - 13:40	Women Leaders Forum	Chair of WLF
12.2	13:40 - 13:50	Local Government Network	Chair of LGN
12.3	13:50 - 14:00	Scientific Advisory Group & University Partnership	IED with Program Services (Regional Secretariat)
12.4	14:00 - 14:10	Acknowledgement and acceptance of CCI's Report	CT6

SESSION 13. PARTNERS DIALOGUE**Chair: Malaysia**

13.1	14:10 - 15:10	Discussion between CSO and Development Partners	CT6 and Development Partners
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Tea Break	15:10 - 15:25	Organizing Committee
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**SESSION 14. INAUGURATION OF NEW EXECUTIVE DIRECTOR AND
NEW DEPUTY EXECUTIVE DIRECTOR FOR CORPORATE SERVICES AND
THE COMPLETION OF TERM OF IED**

Chair: Solomon Islands

14.1	15:25 - 15:40	Introduction and presentation of ED	Chair of Appointment Committee /RS
14.2	15:40 - 15:55	Introduction and presentation of DED-CS	Chair of Appointment Committee / RS

14.3	15:55 -16:05	Completion of Term of IED	Chair
14.4	16:05 – 16:15	Acknowledgment of ED, DED-CS and IED	CT6
SESSION 15. OTHER MATTERS			
Chair: Philippines			
15.1	16:15 - 16:35	Renewal of Host Country Agreement	IED with Corporate Services (RS) and Host Country
SESSION 16. REVIEW CHAIR'S SUMMARY & CLOSING			
Chair: Solomon Islands			
16.1	16.35 - 17:35	Review and deliberate on draft Chairman Summary	Chair of CSO
16.2	17:35 - 17:45	Acceptance of Chair	CT6
16.3	17:45 - 17:55	Signing of Chair's Summary	CT6
16.4	17:55 - 18:10	Closing of Meeting	Chair of CSO
END OF SOM-15		END OF SOM-15	